

Crystal Ponds Condominium Association

Co-Owner Information Update

Name of Legal Owner (s) of the Unit (printed)

Date: _____

1. _____

2. _____

3. _____

Unit # or House # _____

Other Family/Household Members

• _____

• _____

• _____

• _____

Preferred Phone #: _____

Additional #(s) _____

Email Address(s) _____

Mortgage Company (This is required by the ByLaws and MI Condo Act):

Name of the Company/Bank _____

Address of Company/Bank _____

Insurance Company _____

Is there a Rental/Lease agreement on this Property ___ Yes ___ No

If Yes: Please attach a copy of the current rental/lease agreement as required by the Bylaws.

Any new rental/lease agreement OR renewal of the current agreement must be sent to the HOA Board for approval no later than 10 days prior to signing. Approval of such agreement is required by the Bylaws.

Name of person who completed this form (printed) _____

PLEASE RETURN THIS COMPLETED FORM NO LATER THAN December 6, 2024

TO: Debbie Chamberlain 10193 Swan Lake Circle in the box on the porch or by email to crystalpondcondohoa@gmail.com.